

**Homestead LEPC
Annual Meeting
March 12, 2014
Homestead Monument Education Center – Beatrice**

Minutes:

Attending

Jim Dunker	Don Eisenhower	Susan Epps	BJ Fictum
Joe Grubbs	Brad Grummert	Steve Grummert	Drew Hughes
Patricia Hurd	Mark Jobman	Tim McDermott	John McKee
William McPherson	David Niemeier	Kim Plouzek	Glen Rempe
Sharon Vandegrift			

1. Call to Order

The Annual Meeting of the Homestead LEPC was called to order by the Chair Don Eisenhower. He stated that the meeting was being conducted in accord with the open meeting act after proper public notice.

2. Roll Call

All in attendance were asked to sign the sign-in sheet.

3. Approval of Agenda

BJ Fictum moved and William McPherson seconded that the agenda be approved as presented. Motion #1 passed unanimously.

4. Reception of Visitors

Others in attendance were Tonya Ngotel, NEMA.

5. Minutes of the Last Meeting

Patricia Hurd moved and BJ Fictum seconded to approve the minutes of the December 5, 2013 with the correction of the heading of item #6 to read Applications for Membership. Motion #2 passed unanimously.

6. Election of Officers

Election of Officers is held during the Annual Meeting. It is now time to open the floor for nominations.

Motion by BJ Fictum seconded by Brad Grummert to nominate Sonya Williamson for secretary. There were no other nominations, so the nominations were ceased. Motion #3 carried unanimously.

Motion by David Niemier seconded by Jim Dunker to nominate Brian Daake for Vice-Chair. There were no other nominations, so the nominations were ceased. Motion #4 carried unanimously.

Motion by BJ Fictum seconded by Jim Dunker to nominate Don Eisenhower for Chair. There were no other nominations, so the nominations were ceased. Motion #5 carried unanimously.

7. By-laws Revision

The by-laws were revised with the addition of Fillmore County to the Homestead LEPC. This change effects Article II Paragraph 1; Article VII Section 6; and Article IX Section 1. A motion was made by BJ Fictum and seconded by David Niemier to approve the by-laws as amended. Motion #6 passed unanimously.

8. Applications for Membership

A membership application has been received from Glen Rempe, Trans-Canada who will be replacing Robert Latimer. A motion was made by Drew Hughes, seconded by BJ Fictum to approve the membership application. Motion #7 passed unanimously.

Renewal applications have been received from Don Eisenhower, SERC; BJ Fictum, Saline County Emergency Management; John McKee, Jefferson County Emergency Management; David Niemeier, Beatrice Rural Fire; Mark Jobman, Beatrice Hospital; Sharon Vandergrift, Jefferson Community Health Center; Kim Plouzek, Public Health Solutions; and Patricia Hurd, Koch Nitrogen. There was concern expressed regarding the fact that Brian Daake was nominated Vice-President but since he is absent has not submitted his renewal application. Tonya Ngotel did state that all applications are pending until approved at the July SERC meeting, so it shouldn't be an issue. BJ Fictum made a motion, seconded by Steve Grummert to accept the membership applications including Brian Daake with the stipulation that Brian return a completed application form. Motion #8 passed unanimously.

9. Financial Report and Claims

A motion was made by Sharon Vandergrift, seconded by John McKee to approve the claims. Motion #9 passed unanimously. Tonya did mention that there is still mini-grant funding available. The main issue with the mini-grants is that it is very specific what the funds can be used towards.

10. Review of Tier II Forms Received

Mark Meints was not present to report for Gage County. John McKee reported that Jefferson County has received 22 Tier II reports. BJ Fictum has received 29 Tier II reports for Saline County. William McPherson reported that there were 10 facilities with 18 locations reporting for Thayer County. There was discussion on if all the facilities are required to turn in the Tier II forms to the Emergency Managers. There was the issue that several had electronically reported in the data base, but had not sent the forms to the Emergency Managers. There is a letter already developed that can be used to send out to those entities regarding the Tier II reporting. This will be shared amongst the emergency managers for their use.

11. Annual Review of LEOPs

Saline County has just finished their 5 year re-write. This has been sent to Don Eisenheir and will soon be printed and available. Jefferson and Thayer counties are just making minor changes that will include updating of contacts. There was no report given for Gage County.

12. Annual LEPC Report

Don Eisenhower, Chairman and Sonya Williamson, Secretary have completed a draft of the Annual Report. This was passed around for everyone to review and then it will be submitted to NEMA.

13. Committee Reports

- A. Website – Tim McDermott is willing to serve on the website committee. A motion was made by BJ Fictum, seconded by John McKee to add Tim to the committee. Motion #10 passed unanimously.
- B. Recruitment – There has been no activity.
- C. Planning, Exercise, and Training Committee – There has been no activity.

14. Reports of Information Coordinators

- A. Jim Dunker, Fillmore County – Jim is new to the Emergency Manager position and is still learning all the job responsibilities.
- B. Mark Meints, Gage County – Mark was absent and no report was given in his absence.
- C. John McKee, Jefferson County – There will be a storm spotter training on April 7, 2014 at 7:00 p.m. at the Homestead Monument in Beatrice. This has been offered to both Gage and Jefferson counties. NIMS 100, 200, 700, and 800 training is currently being conducted.
- D. BJ Fictum, Saline County - There has been 17 Tier II facilities collected that include multiple locations for some of the facilities. There have been two minor incidents with leaky valves. There were two NIMS training sessions held in Saline County with over 30 participants at both trainings. There will be another one offered sometime in June. Hazmat training was also held in January. National Severe Weather Week will be the week of March 24-28. The annual Severe Weather Seminar will be held on March 29th at Saline Center. This is open to anyone to attend.
- E. William McPherson, Thayer County – There was a propane leak in an 8,000 gallon tank in Bruning. They did a good job of calling the Emergency Manager. There was a NIMS training held in January with over 20 participants. These were all new people who had not taken the training before. There is

a concern with an agency saying they did not know what to do with the Tier II forms. This showed the need to try to get some training available on the Tier II process.

15. Public Comments

There will be a combined LEPC Conference and Hazmat Symposium held in Kearney on April 4-6, 2014. This combined conference was offered as a way to conduct some cross training. There is not funding available from SERC for this training. Tonya talked about last year's Hazmat team challenge. There will be a team sent down to New Mexico in June. There will be another challenge this year on September 20 & 21 in Omaha. The goal is to expand the participation and would like to see some more facilities send teams. Tonya will send out additional information. Tonya shared that there will probably be more meetings, trainings, and changes in regulations brought about from the west Texas incident. Koch Nitrogen will be having their turn around in August, which occurs every two years. This means that plant will be shut down for approximately two week to conduct maintenance.

16. Next Meeting Date

The next meeting will be held Thursday, June 5, 2014 at 1:30 p.m. at the Homestead National Monument Education Center.

17. Adjournment

A motion for adjournment was made by BJ Fictum, seconded by Brad Grummert. Motion #11 passed unanimously.

