

**Homestead LEPC
Special Meeting
March 29, 2012
Homestead Monument Education Center – Beatrice**

Minutes:

Attending

Nicholas Capps-Henke	Brian Daake	Don Eisenhower	Patricia Hurd
Mark Jobman	John McKee	William McPherson	Michael Moritz
David Niemeier	Rosemary Niemeier	Joe Oswalt	Kim Plouzek
Sharon Vandegrift	Eric Voss	Shawn Weise	Joseph Woodall

1. Call to Order

The Annual Meeting of the Tri-County LEPC was called to order by the Chair Don Eisenhower. He stated that the meeting was being conducted in accord with the open meeting act after proper public notice.

2. Roll Call

All in attendance were asked to sign the sign-in sheet.

3. Approval of Agenda

Kim Plouzek moved and Mark Jobman seconded that the agenda be approved as presented. Motion #1 passed unanimously.

4. Reception of Visitors

Others in attendance were Tonya Ngotel, NEMA and Mark Lohnes, NDEQ.

5. Minutes of the Last Meeting

David Niemeier moved and Bill McPherson seconded to approve the minutes of the December 1, 2011 meeting. Motion #2 passed unanimously.

6. Election of Officers

Election of Officers is held during the Annual Meeting. It is now time to open the floor for nominations.

Motion by Kim Plouzek seconded by Shawn Weise to nominate M Jane Ford Witthoff for secretary. There were no other nominations, so the nominations were ceased. Motion #3 carried unanimously.

Motion by William McPherson seconded by Shawn Weise to nominate Brian Daake for Vice-Chair. There were no other nominations, so the nominations were ceased. Motion #4 carried unanimously.

Motion by Eric Voss seconded by Kim Plouzek to nominate Don Eisenhower for Chair. There were no other nominations, so the nominations were ceased. Motion #5 carried unanimously.

7. Applicaton for Membership

Membership applications need to be renewed every two years. The following members have submitted renewal applications: Don Eisenhower; Brian Daake; John McKee; BJ Fictum; Mark Meints; Sharon Vandegrift; Rosemary Niemeier; Mark Jobman; M Jane Ford Witthoff; Patricia Hurd; Janet Henning; David Niemeier; and Kim Plouzek. There are also new member applications for Phillip Oelschlager of Crete Area Medical Center and Joseph Woodall of Loveland Products. Brian Daake made a motion, seconded by William McPherson to accept the membership applications. Motion #6 passed unanimously.

8. Financial Report and Claims

A motion was made by Mark Jobman, seconded by Rosemary Niemeier to approve the claims. Motion #7 passed unanimously.

9. Review of Tier II Forms Received

Saline and Thayer Counties reported their Tier IIs at the March 1, 2012 meeting. Jefferson County has received 8 reports but is still missing 3 reports from facilities that had reported the previous year. Shawn Weise reported for Mark Meints on Gage County. At this time they have only received 23 reports and there were over 40 last year. Mark is currently following up with the facilities that have not completed the reports. This item will be placed on the next meeting agenda.

10. Annual Review of LEOPs

Thayer County has all of the resolutions signed and are currently conducting the annual review. Jefferson County just finished the 5 year review. Saline County is conducting the annual review. Gage County is in the middle of the review.

11. By Laws Revisions

There was discussion regarding the Quorum. A quorum can be a set number but if there is no stated number in the by-laws then it does require a majority to be present for a quorum. A motion was made by Pat Hurd, seconded by Bill McPherson to set the quorum at 6 members. Motion #8 passed unanimously. There was discussion on if the membership could be for the organization versus the individual member. Tonya Ngotel will review this and report back. It was questioned if the LEPC membership applications are presented to the County Boards. The applications will be scanned and sent out to the Emergency Managers who will take them to the appropriate County Board. A motion was made by David Niemeier and seconded by Pat Hurd to approve the By-Law changes. Motion #9 passed unanimously.

12. Reports of Information Coordinators

- A. BJ Fictum, Saline County – Gave his report at the March 1, 2012 meeting.
- B. John McKee, Jefferson County – There was a car accident where the car ended up in a pond.
- C. Mark Meints, Gage County – There was no report given.
- D. William McPherson, Thayer County – Aurora Coop in Hubbell had a leaking anhydrous tank. The phone numbers on the board were not accurate so there was an issue with not being able to contact the company. There is also an issue with not reporting these emergencies to the Emergency Manager. It is important to work with the industries to keep them informed and educated on appropriate reporting. This does show a need to get more businesses involved as member in the LEPC.

13. Funding for LEPC

There was discussion on the counties paying dues through the Emergency Managers. The possible things that these funds could be used for were discussed. An invoice will be sent out to all of the Emergency Managers.

14. Public Comments

2012 State LEPC Conference will be held in York, Nebraska on July 12-13. The 300 & 400 Nims training was well attended. Koch Nitrogen has a new plant manager.

15. Next Meeting Date

The next meeting will be held Thursday, June 7, 2012 at 1:30 p.m. at the Homestead National Monument Education Center.

16. Adjournment

Being no further business, the meeting was declared adjourned.

