

**Homestead LEPC
September 5, 2013
Homestead Monument Heritage Center – Beatrice**

Minutes:

Attending

Don Eisenhower	Steve Grummert	Brad Grummert	Drew Hughes
Patricia Hurd	Mark Jobman	Barry Jung	James Klar
Robert Latimer	William McPherson	Mark Meints	Michael Moritz
David Niemeier	Kim Plouzek	Sharon Vandegrift	

1. Call to Order

The meeting was called to order by the Chair Don Eisenhower. He stated that the meeting was being conducted in accord with the open meeting act after proper public notice.

2. Roll Call

All in attendance were asked to sign the sign-in sheet.

3. Reception of Visitors

Others in attendance were Brad Grummert, Jefferson County Commissioner

4. Applicaton for Membership

An application for membership was received from Tim McDermott, Saline County Commissioner. There were also renewal applications received from Drew Huges, National Park Service; Robert Latimer, Trans Canada Keystone Pipeline; Michael Moritz, Loveland Products Inc; and William McPherson, Thayer County Emergency Manager. Mark Meints made a motion, seconded by David Niemeier to accept the membership applications. Motion #1 passed unanimously. Brad Grummert, Jefferson County Commissioner was willing to complete a membership application. A motion was made by Mark Meints, seconded by David Niemeier to accept the new membership application for Brad Grummert. Motion #2 passed unanimously.

5. Approval of Agenda

Drew Huges moved and William McPherson seconded that the agenda be approved as presented. Motion #3 passed unanimously.

6. Minutes of the Last Meeting

The following corrections will be made to the June 6, 2013 minutes: Reception of Visitors – correct spelling from Rod to Rob Ruskamp; Motion to Approve Minutes – correct B to BJ Fictum; and under Financial Report – delete sentence Mark Meints joined the meeting. Kim Plouzek moved and Mark Jobman seconded to approve the minutes of the June 6, 2013 with the above corrections. Motion #4 passed unanimously.

7. Financial Report and Claims

A motion was made by Mark Jobman, seconded by David Niemeier to approve the claims. Motion #5 passed unanimously.

Funding opportunities were discussed. At this time there are no membership dues paid, but a contribution is given annually from each of the counties through the Emergency Managers. Robert Latimer suggested that if a specific item was needed that Trans Canada does have an application that could help fund a project. Last year the Homestead LEPC received a HMEP grant from NEMA. This was for GIS mapping, but there was not enough funds to print and distribute the maps. It was felt that this would be one specific need for funding. Kim Plouzek will meet with Robert Latimer to discuss the funding application process in more detail.

8. Committee Reports

- A.** Website - There was no report.
- B.** Recruitment – Since the last meeting, a few of the committee members were able to meet and strategize what could be done in the next year to recruit more members. They will plan on developing a recruitment letter that Don would sign. This letter would be mailed out to all Tier II facilities, explaining what the LEPC offers and encouraging them to come to a meeting. They will also be asked to provide contact information for their CEO and Safety Officer. The plan would be to provide a link from the Homestead LEPC website to a form where they could complete this information.
- C.** Planning, Exercise, and Training Committee – At the last meeting there was discussion on the reporting requirements for the Tier II facilities and reporting requirements for the Department of Homeland Security. The committee is looking for a speaker to present on this topic. The committee would like to utilize a Table Top exercise conducted at the Region 7 LEPC conference held this last July in Kansas City for the Homestead LEPC. The committee would recommend reworking the situational manual to meet local needs and to find the necessary resources, a facilitator, and subject matter experts to conduct the group exercise. It was suggested that the table top exercise be conducted at the December 2013 meeting. The next phase would be to take the exercise out to the local first responders at their 3-33 Mutual Aid meeting and the mutual aid meeting in Thayer County. Sharon Vandergrift joined the meeting. The Nebraska Pipeline Association and NEMA will be contacted to help identify a facilitator and subject matter experts. It was mentioned that there are a few pipeline companies that are not members of the association. Individuals wanting to work on the exercise will stay after the meeting to discuss planning elements. The Nebraska Pipeline Association will be holding a meeting in Beatrice on Sept 26th at the Holiday Inn. This meeting will also be held in Lincoln if anyone would like to attend but cannot make the meeting on Sept 26th.

9. Reports of Information Coordinators

- A.** John McKee, Jefferson County – No report given.
- B.** Mark Meints, Gage County – Gage County Board passed the resolution to approve the 5 year re-write of the LEOP. This will be sent to print and distributed within the next two months. Mark attended a class that was sponsored by SERC for alternative fuels training. This was at the Lincoln Lancaster County Health Department. The class addressed alternative fuels of bio-diesel, natural gas, hydrogen, and ethanol that are being used in vehicles and some facilities. These are currently fuels being used on the coast and working their way to the mid-west. The Wymore Volunteer Fire Dept is sponsoring the Nebraska State Volunteer Fire Fighters Association Conference in Beatrice on October 17-19 at the Holiday Inn. There will be over 200 fire fighters from across the state in Beatrice for the weekend. The Community Emergency Response Team state-wide conference was hosted at the Homestead Center. The scenario was an explosive device on the trail with volunteers who were victims laid out on the trails. There was one team that came all the way from Scottsbluff. The event began on Friday night at the Holiday Inn with the Lincoln Fire Prevention Bureau presenting. The next day was the scenario at the Homestead with StarCare presenting on landing zones. The exercise used the rapid tag system that is a uniform system that helps identify and account for all the workers and volunteers. There are two complete systems within the region. John McKee in Jefferson County has the full system and there is also a full system in Nemaha County. A part of the purchase agreement is that if there is ever an event that exceeds local resources, then the company would provide additional assistance for the event.
- C.** William McPherson, Thayer County – Aug 22nd Deshler Fire Dept did a site visit at Crop Production Services facility in Deshler. There are 3 Crop Production Service facilities in Thayer County. Aug 30th had a house fire in Deshler that required mutual aid from Hebron. The house was a total loss but there was no one home at the time so there were no injuries. Sept 3rd the Courthouse maintenance person discovered a trail of a blue substance in the driveway. He started power washing the substance, but it would not wash off. This was discovered to have come from the trash truck which had a plug that was loose. This was traced back to a dumpster at one of the local businesses and discovered that the substance was Tordon.
- D.** BJ Fictum, Saline County – No report given.

10. Public Comments

There were no other comments.

11. Next Meeting Date

There had been discussion that at least once a year to have the meeting at one of the facilities so that members could take a tour and learn more about the different facilities. E-Energy in Adams is willing to host the first meeting and give everyone a tour of their facility. It was decided to hold the meeting in Adams in March 2014. The previously discussed table top exercise will be planned for the December 5, 2013 meeting. There will be an invitation letter sent out to entities that might be interested in the training. This will also be a great opportunity to try to recruit new members. The next meeting will be held Thursday, December 5, 2013 with an earlier start time of 1:00 p.m. at the Holiday Inn in Beatrice.

12. Adjournment

A motion was made by William McPherson, seconded by Mark Jobman to adjourn the meeting. Motion #6 carried. Being no further business, the meeting was declared adjourned.

