

**Homestead LEPC
September 6, 2012
Homestead Monument Education Center – Beatrice**

Minutes:

Attending

Brian Daake	Don Eisenhower	BJ Fictum	Joe Grubbs
Janet Henning	Patricia Hurd	Barry Jung	John McKee
William McPherson	Michael Moritz	David Niemeier	Rosemary Niemeier
Kim Plouzek	Sharon Vandegrift	Eric Voss	Joseph Woodall

1. Call to Order

The meeting was called to order by the Chair Don Eisenhower. He stated that the meeting was being conducted in accord with the open meeting act after proper public notice.

2. Roll Call

All in attendance were asked to sign the sign-in sheet.

3. Approval of Agenda

BJ Fictum moved and Janet Henning seconded that the agenda be approved as presented. Motion #1 passed unanimously.

4. Reception of Visitors

Others in attendance were Drew Huges, Homestead National Monument; Glen Rempe, Trans Canada; Monte Stouffer, Deshler Fire and Rescue; Tonya Ngotel, NEMA; and Mark Lohnes, NDEQ.

5. Applicaton for Membership

A membership application has been received from James Klar. BJ Fictum made a motion, seconded by Eric Voss to accept the membership application. Motion #2 passed unanimously. Tonya Ngotel explained that a new membership application has been approved by SERC. This will allow for membership to be based upon the company name and not a specific individual. This will allow a company to have multiple representatives listed but there will only be 1 vote allowed per organization. The By-laws will need to be updated with this change. A motion was made by BJ Fictum, seconded by Eric Voss to include the updated By-laws on the December agenda. Motion #3 passed unanimously.

6. Education Session

The Homestead LEPC has received a HMEP grant which includes funding for a Multi-Agency Coordination Systems (MACS) table top exercise. Pat Borer of Lincoln Fire and Rescue was present to conduct this table top exercise. The purpose of the exercise is to give participants an opportunity to discuss MACS concepts, plans and capabilities as they relate to the Incident Command. Don Eisenhower distributed a local LEPC Guide that helps explain the purpose of an LEPC and how it helps show how the LEPC fits into emergencies.

7. Minutes of the Last Meeting

A motion was made by BJ Fictum to approve the minutes from the June 6, 2012 meeting with one correction regarding the GIS mapping for Saline County. David Niemeier seconded the motion. Motion #4 passed unanimously.

8. Financial Report and Claims

Financial report was sent out to all members prior to the meeting. Claims paid to the Beatrice Daily Sun, Fairbury Journal News, Crete News, and Hebron Journal Register for these public meeting notices need to be approved. These claims are currently being paid by Public Health Solutions and then reimbursement by the Homestead LEPC after approval. It was asked if these standard public notice claims could be paid directly through the LEPC. A motion was made by BJ Fictum, seconded by William McPherson to accept the financial report and approve that the public notices can be paid directly from the LEPC. Motion #5 passed unanimously.

9. Committee Reports

- A. Website - A few of the pages on the website have had some minor changes. There has also been some additional links added.
- B. Recruitment – Members were encouraged to hand out the LEPC guide to anyone interested in joining.
- C. Training Committee – There will be a two day training at the Agrium facility. A Mutual Aid training will be held in Fairbury in February. This will be an all day event.

10. Reports of Information Coordinators

- A. BJ Fictum, Saline County – Saline County had three incidents. There was an anhydrous leak at AmeriCold in Crete; a propane release southwest of Wilber; and a semi driver had a small diesel fuel leak from his tank at AmeriCold in Crete. Saline, Jefferson, and Gage counties have the narrow-band radios operationable. The weather radio system has been upgraded to 1000 watt through funding available from Homeland Security. A 5000 watt portable light trailer is now available for use.
- B. John McKee, Jefferson County – Currently monitoring pivot usage to be certain there is not a water supply issue in any community.
- C. Mark Meints, Gage County – There was an incident at Koch Industries. Some of the emergency equipment in Gage County has had to be relocated. The Regional Training Coordinator has left for a different position.
- D. William McPherson, Thayer County – There were no incidents. Working with Reinke Manufacturing to develop an emergency action plan. Narrow band radio system will be ready by the end of the month. The mutual aid channels need to be programmed.

11. Funding for LEPC

No new funding has been received.

12. Training Opportunities

The Pipeline Association is going around to several communities conducting safety training. There are brochures for this training available at local fire stations.

13. Public Comments

There were no comments.

14. Next Meeting Date

The next meeting will be held at 1:30 p.m. at the Homestead National Monument Education Center on Thursday, December 6, 2012.

15. Adjournment

A motion for adjournment was made by BJ Fictum, seconded by David Niemeier. Motion #6 passed unanimously.

