

## **NOTICE TO APPLICANTS FOR EMI COURSES**

To reduce the risk of identity theft, FEMA, the National Fire Academy (NFA), and the Emergency Management Institute (EMI) are eliminating the use of the Social Security Number (SSN), where possible. One of those areas is when applying for any NFA or EMI training.

**Who is affected?** Anyone applying for any of the courses listed below delivered on or after October 1, 2012.

1. All NFA courses including State-sponsored courses
2. EMI courses at the National Emergency Training Center (NETC), at the Noble Training Facility (NTF), or in the field (L courses) such as this OEC taught COML course.

**What do I need to do?** Obtain a FEMA Student Identification (SID) number if you do not already have one from the Center for Domestic Preparedness.

### **How do I obtain my FEMA Student Identification (SID) number?**

Step 1: To register, go to <https://cdp.dhs.gov/femasid>

Step 2: Click on the "Need a FEMA SID" box on the right side of the screen.

Step 3: Follow the instructions and provide the necessary information to create your account.

Step 4: You will receive an email with your SID number. You should save this number in a secure location.

### **What do I do with this new SID number I've been assigned?**

The SID number must be used in place of the SSN on your General Admissions Application (FEMA Form 119-25-1, Box 3).

### **Why is it important to register and obtain a SID?**

Applications for any NFA or EMI courses that do not include the training registration number will not be processed until the FEMA SID is provided to NETC Admissions.